No. D/21013/83/2020-DC
Directorate General of Health Services
Central Drugs Standard Control Organization
DC-Section

FDA Bhawan, New Delhi
2nd August, 2021

MEMORANDUM

Subject :- Data for Income Tax Calculation for the Financial Year 2021-22

This is in connection with the saving declaration for the FY 2021-22 relevant to Assessment Year 2022-23 wherein the Government, under Section 115 BAC of the Income-tax Act, 1961, has introduced a new income tax regime that comprised a significant change in the tax slabs rates under which taxpayers have been provided with an option whether they want to pay taxes according to the **new tax regime** or they want to continue paying taxes according to the **existing tax regime (old)**.

As it is mandatory for every employee to choose one of the two options so that the tax can be computed and deducted accordingly. This option can be exercised only once in Finance Year and cannot be changed within the current FY. This option can be exercised only once in Finance Year and cannot be changed within the current FY.

Employees, opting for old tax regime, are required to furnish the details of proposed savings to be made during the financial year 2021-22.

Employees, choosing for new tax regime, are not required to provide details of savings.

Hence, it is requested to all employees of CDSCO (Hq) that an option may please be exercised, as per their savings, under Enquiry Proforma (overleaf) and same may kindly be furnished against related items and return this sheet to DC-Section latest by 15th September, 2021.

All are also requested that once the Enquiry Proforma submitted by them for the current F/Y at Cash Section, will be treated as final and not be changed time and again, as observed in last F/Y.

02.08.2021
Drawing & Disbursing Officer
Drawing & Disbursing Officer
C.D.S.C.O. (HQ), FDA Bhawan
New Delhi

ENQUIRY PROFORMA

(OLD TAX REGIME)

Details are to be furnished by the officer for the purpose of assessment of Income Tax for the Financial Year 2021-2022

1. Name in Block Letters :
2. *Whether Drawing House Rent Allowance & if so the rent paid per month (Quarterly Receipts (In original) to be enclosed for rent rebate :
3. Contribution Towards PPF/NSC :
4. Contribution Mutual Fund for I.T. Rebate :
5. Payments towards Life Insurance Premium :
6. Deposit in 10 years Account for 15 years account under the post office saving bank (CTD), 1959 :
7. Tuition Fees :
8. Repayment of HBA & Interest thereon (Bank Certificate) :
9. Honorarium, fees of remuneration (if any received during the current year from source, other than office :
10. Details of contribution to National Defence Fund, PM Relief Fund :
11. Any other information :

* Not applicable for those who are having their own house

(NEW TAX REGIME)

I ________________,hereby, give an undertaking to opt new Tax regime for the financial year 2021-2022.

Certified that the information furnished as above is correct.

Date :-

Signature with Designation

N.B. Photocopy of documents mentioned at Sr. No. 5 to 10 are to be attached.